



THE REACH FREE SCHOOL

Policy Statement on Provider Access

1. Monitoring and Review

1.1 The Governing Body of The Reach Free School will monitor and review this policy annually.

Created: March 2024

Revised:

Ratified by the Governing Body: March 2024

Date of Last Review:

Date of Next Review: March 2025

Change History	Date	Change(s) Made	Change Author	EDI ¹
V1.0	Mar 24	Policy Statement on Provider Access	COL	Yes

2. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

3. Pupil entitlement

All pupils in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age, these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers;
- explain what career routes those options could lead to;
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider);
- answer questions from pupils.

¹ Any changes or revisions to the policy have considered equality, diversity and inclusion.

3.1 Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Colette Oliver, Assistant Headteacher
Telephone: 01923 711715 Email: coliver@reachfree.co.uk

4.2 Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. These events will vary slightly each year.

	Ongoing	Autumn	Spring	Summer
Year 7	<p>Assembly and tutor group opportunities through Reach Beyond</p> <p>Visiting speakers</p>	Elevate - study skills and aspirations	KPMG visit	
Year 8		Elevate - study skills and aspirations	KPMG visit	
Year 9			<p>GCSE Options Process</p> <p>Careers Day including externally led workshops: Personal Branding, Aspirations and Learning Styles, Post-16 Options and preparing for exams & Opportunities beyond the classroom</p> <p>Careers Fair</p> <p>iSales Apprenticeship Awareness</p>	
Year 10		<p>ASK Apprenticeships presentation</p> <p>Personalised 1:1 meeting with a careers advisor</p>	<p>Mock interviews led by JobCentre Plus</p> <p>Work Experience</p> <p>KCL - Medicine and Dentistry talk</p> <p>Oxford university trip - Maths</p>	<p>iSales Apprenticeship Awareness</p> <p>Work Experience</p>

			<p>Oxford university trip - admissions</p> <p>Personalised 1:1 meeting with a careers advisor</p> <p>Work Experience preparation lessons</p>	
Year 11		<p>ASK Presentation - Apprenticeships</p> <p>iSales Apprenticeship Awareness</p> <p>Elevate - study skills and aspirations</p>	<p>KCL - Medicine and Dentistry talk</p>	
Year 12	<p>REACH Out Visiting speakers Access to active UCAS</p> <p>Google Classroom</p> <p>Elevate - study skills and aspirations</p>	<p>Life Skills Workshops</p> <p>ASK Apprenticeships presentation and registration workshop</p> <p>University of Warwick - Science</p>	<p>Higher Education Information Evening</p> <p>Align Mock Assessment Centre</p> <p>UCAS Discover day</p> <p>KCL - Medicine and Dentistry talk</p> <p>Oxford university trip - admissions</p> <p>Personalised 1:1 meeting with a careers advisor</p> <p>Generation Three Rivers - Sustainable Careers Fair</p> <p>Life Skills office visit</p> <p>Multiple externals speakers organised into streams</p> <p>Practise medical interviews</p> <p>RMS interview practice day</p>	<p>Student led Work Experience</p> <p>UCAS process starts University visits</p>

			Access to the Year 9 Careers fair	
Year 13		1:1 UCAS and apprenticeship mentoring UCAS process University visits ASK Apprenticeships presentation and registration workshop University of Warwick - Science		iSales Apprenticeship Application Guidance

Please speak to our careers lead Colette Oliver (coliver@reachfree.co.uk) to identify the most suitable opportunity for you.

4.3 Granting and refusing access

We will always try to provide access wherever possible.

Access to students may be granted/refused based on the following criteria:

- The needs of the students
- The needs of the curriculum
- Timing of request (e.g. not during busy exam/assessment periods)
- Timing of the school day
- Nature of request from the provider
- Number of requests received from providers
- Number of requests received for a particular cohort of students
- Quality of previous interactions with our students

This list is not exhaustive and each access request will be considered on a case by case basis. The decision to grant or deny access to students will be made by the Headteacher.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy. Please ensure that this policy is accessed and read before requesting access. This policy can be found on the school's website.

4.5 Monitoring access

The school's arrangements for managing the access of education and training providers to students is monitored by Colette Oliver, Assistant Headteacher and will be reviewed by the Deputy Headteacher, Headteacher and Governors.

5. Premises and facilities

The school will make the main hall, classrooms or meeting rooms available for meetings between providers and students, as appropriate to the activity. The school will also make available AV and other equipment to support the presentation. This will be discussed and agreed in advance of the visit with the careers coordinator or member of the team.

Providers are welcome to leave copies of their prospectus or other relevant course literature for pupils, which will be managed by the schools Careers Leader.

6. Linked Policies

CEIAG Policy

Safeguarding and Child Protection Policy